

**Eardisland Village Hall Management Committee (EVHMC)
Registered Charity 1108366**

Minutes of the Meeting held
On
Wednesday 17th October 2018

1.	<p>Attending: Carole Millin (CMN) (Chair) Caroline Marsden (CM) Diane Lee (DL)(Minutes) Martin Thomas (MT)) Vice Chair Chris Watson (CW) Jo South (JS) Alan Pryce (AP) Ronnie Steed (RS)</p> <p>Apologies: Maryann Hanson (MH) Parish Council representative. Susie Curtis (SC)</p>	
	Minutes of last meeting 11th October agreed as correct.	ALL
2	Open Forum No members of the public present.	
3	Village Show –transfer of funds. Discussion took place regarding the transfer of the village show funds. At present £1000 in current account with Santander. Jo asked for clarification on how EVHMC wanted this to happen. Carole proposed accept Eardisland Village Show (EVS) into EVHMC as part of Committee and the monies to be transferred. Jo will run EVS, as a sub committee and the money will be ring fenced for show activities throughout the year. Jo and Martin agreed to prepare an action plan for the coming year.	JS JS&MT
3b	Jo updated the meeting of the new dedicated email addresses that she agreed to set up for all the committee as part of the new Data Protection Act (GDPR). Jo asked everyone to log in and create his or her own password and check it worked. Jo will set up a new account for Alan.	Next meeting everyone will have logged in.
3c	Discussion took place concerning mobile phones. Carole as new Chair considering pay as you go mobile for village hall enquires/work. Caroline has a pay as you go for bookings but it is not often used. Booking online would be the preferred method. Agreed to discuss again and keep mobile for bookings at present	Next meeting
4	New Year - decision on event. Still no entertainment arranged for New Years Eve event time running out, as posters need to be displayed as soon as possible. This year The Cross Inn will be open and they may also be putting on an event. Agreed that Jo will research how much a modest Disco package	Next meeting

	<p>would be. Carole to ask at the music shop in Leominster. Jo to also ask Kerry Hoffman if she would be available for 2019 event.</p>	<p>CMN JS</p>
<p>5</p>	<p>Utilities –to consider how to cover the increase in cost_</p> <p>Prior to meeting Chris had sent a detailed account of the expenditure on the gas and electricity for the village hall over the past year. It was agreed by all that hire charges needed to be raised to help cover the increased costs. It was noted that there had been no increase in hire charges for the past 4 years. Carole to compile a letter to be sent to all Regular users of the hall explaining why the increase is needed.</p>	<p>CW</p> <p>CMN Discuss next meeting.</p>
<p>6</p>	<p>Committee statement on Village Hall Feasibility Study As there are various versions of the EVHMC position regarding village hall developments in circulation, it was felt it would be useful to have a definitive statement from EVHMC on the village hall development process.</p>	
	<p>Eardisland Village Hall Management Committee agree that Eardisland should have an independent unaffiliated Village Hall that is fit for purpose and at minimum cost to the community.</p>	<p>Agreed by All.</p>
<p>7</p>	<p>Any other business</p>	
	<ul style="list-style-type: none"> • Parish Council have agreed for 4 sink type bike racks to be installed. Grant has been awarded for the purchase and installation. • PC has decided not to replace the rotten window in kitchen so no secondary ventilation can be provided. Agreed risk assessment needs to be updated. • Renewals; Saniflo has now been serviced 	<p>JS to contact Alison Sutton to arrange.</p> <p>DL</p>
	<p>The following are due for service; Fire Alarm installation Gas heaters Gas hob Window cleaning Weekly fire alarm testing usually undertaken by Edwin not sure if this is happening due to family commitments.</p>	<p>CM to arrange.</p> <p>Next meeting</p>
	<p>Meeting closed at 9.04pm</p>	
	<p>Next meeting Wednesday 21st November 7.30pm Venue; Village hall.</p>	

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