

**Eardisland Village Hall Management Committee (EVHMC)
Registered Charity 1108366**

Minutes of the Meeting held
On
Wednesday 26th June 2019 7 pm

1	<p><u>Attending:</u> Caroline Marsden (CM) Diane Lee (DL)(Minutes) Martin Thomas (MT)) (Vice Chair.) Chris Watson (CW). Susie Curtis (SC) Carole Millin (CMN) (Chair) Jo South (JS) <u>Apologies:</u> Ronnie Steed (RS). Alan Pryce (AP)</p>	
2	<p>Minutes of last meeting 23rd May 2019 agreed as correct after item 4 wording changed to “should” instead of “may” be subject to change. Item 5 CW -usage of electricity costs increasing and as a result of this EVHMC can expect a very significant increase in the monthly Direct Debit required to cover expenditure.</p>	ALL
3	<p>Matters arising;</p> <ul style="list-style-type: none"> • Hiring Terms and Conditions; confirmation of action taken. Caroline redrafting certain parts of this document for clarity. Bill enquiry regarding recent hire and amount charged all committee agreed the amount correct. Letter of explanation to be written. • Renewals: admin process Jo Watson unable to fill this post. 	CM next meeting CMN
4	<p>Finance</p> <ul style="list-style-type: none"> • £7476.91 in Santander account. Items agreed to be purchased gazebo, clock (for main hall) microwave, • Purchases already made teapots, cutting board, 24 teaspoons. All agreed claim form needs to used to enable better audit trail of purchase etc. 	Thank you Martin CMN
5	<p>Volunteer recruitment.</p> <ul style="list-style-type: none"> • Still need for more, suggestion clipboard in refreshment tent at village picnic 	SC
6	<p>Parish Council representative. All agreed none needed.</p>	All

<p>7</p> <p>8</p> <p>9</p> <p>10</p>	<p>Future Social Events: Village Picnic 29th June final update. Donations to date from the following companies</p> <ul style="list-style-type: none"> • Tesco £10 • Morrison's £20 • Sainsbury's £20 • Waitrose £32 • Community Shop £30 • Asda consumables • S&N Davies strawberries. • 70 prizes for Tombola <p>Games -Trap the Rat, Welly Wangling, Wheel of Fortune All agreed a bottle of Cava should be purchased and given to each member of the Ukulele band as a thank you.</p> <ul style="list-style-type: none"> • Annual Duck Race August Bank Holiday Sunday Publicity a priority, parish magazine. Hereford Times, Facebook and website Bottle Tombola request for bottles as soon as possible. Cakes and cake stall • Village Show 7th September. • Fiesta night 26th October, all agreed £12 per head 50 maximum to include complimentary drink, paella and pudding. Vegetarian options available. • Bingo night (November) cancelled. • New Years Eve <p>Open Forum no members of public present</p> <p>Renewals None due for July</p> <p>Any other business.</p> <ul style="list-style-type: none"> • Flowering arranging and Children's event very successful. • Susie and Carole attending first Development of Village Hall meeting on 4th July. • Chris to send detailed breakdown of utility costs to Committee members. <p>Meeting closed at 8.45pm Next meeting Wednesday 24th July 7pm. Venue village hall.</p>	<p>A huge thank you to Martin</p> <p>MT</p> <p>Confirm next meeting</p> <p>Discuss at next meeting as a matter of urgency</p> <p>Thanks to Jo More next year</p> <p>Next meeting.</p>
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