

**Eardisland Village Hall Management Committee (EVHMC)  
Registered Charity 1108366**

Minutes of the Meeting held  
On  
Wednesday October 23<sup>rd</sup> 2019 at 7pm

<b>1</b>	<u>Attending:</u> Diane Lee (DL)(Minutes) Martin Thomas (MT)) (Vice Chair.) Alan Pryce (AP). Susie Curtis (SC) Carole Millin (CMN) (chair) Ronnie Steed (RS) Caroline Marsden (CM) Jo South (JS) <u>Apologies None</u>	
<b>2</b>	Minutes of last meeting 25 <sup>th</sup> September 2019 all agreed as correct.	
<b>3</b>	Matters arising; All to be subsumed into this agenda under separate agenda items.	<b>Action</b>     <b>All present agreed.</b>   <b>CMN Attached protocol.</b>     <b>CMN</b>
<b>4</b>	Finance: <ul style="list-style-type: none"> <li>• Nationwide account change: feedback on request to view the Lloyds Online Treasurers account.</li> <li>• Plan of action: Jo agreed to register for online banking on behalf of EVHMC with input from Susie if required. Information regarding signatories will be required plus email addresses.</li> <li>• Carole to liaise with George regarding Nationwide account details.</li> </ul>	
<b>5</b>	Ticketing of Events. Draft protocol compiled by Carole read to all, various comments made and accepted. Please see attached amended protocol.	
<b>6</b>	Future Events: <ul style="list-style-type: none"> <li>• New Year's Eve: Publicity from 15<sup>th</sup> November.</li> <li>• Tickets sales Saturday 23<sup>rd</sup> November from village shop.</li> <li>• Fiesta night a huge thank you to Martin and Alan for organising this event.</li> </ul>	
<b>7</b>	Electricity consumption. <ul style="list-style-type: none"> <li>• All electric heaters now locked off at 18 degrees.</li> <li>• Fan heater to be purchased for use in <b>small hall only</b> to boost temperature. Susie agreed to purchase.</li> </ul>	

8	<p>Committee of 2020.</p> <ul style="list-style-type: none"> <li>• Several present members leaving in January.</li> <li>• Two strand approach needed to recruit more volunteers</li> <li>• One, personal approach to people known to the EVHMC</li> <li>• Second, article in next parish magazine to highlight the situation</li> </ul>	All CMN
9	<p>Open Forum no members of public present.</p>	
10	<p>Renewals Update;</p> <ul style="list-style-type: none"> <li>• Risk and fire assessments due to be undertaken on Monday 28<sup>th</sup> October 2.30pm Carole to attend.</li> <li>• Saniflo Carole arranging</li> <li>• Gas hob and heaters (Boiler Care) due December.</li> <li>• Fire Alarm Installation Edwin aware due 31<sup>st</sup> October.</li> </ul>	
11	<p>Any other business:</p> <ul style="list-style-type: none"> <li>• Key holder list in hand.</li> <li>• Clock for main hall donated by Susie thank you.</li> <li>• Microwave/Ladder discuss next meeting.</li> <li>• Development Committee feedback from Susie. Suggestions made and recorded. Thanks to Susie.</li> <li>• Email feedback from Alison Sutton parish clerk sent to Carole and read to committee regarding results from drain survey. Following this feedback all agreed sub group needed to discuss both of the above items. Carole, Susie and Ronnie to meet to take this forward. Report back at next months meeting.</li> </ul> <p>Meeting closed at 9.12 pm  Next meeting Wednesday 27<sup>th</sup> November 7pm. Village hall.  NB last meeting of 2019</p>	